



## TIMESHEET

**Temporary worker name:**

**Working address:**

Note to temporary worker: please complete this timesheet, deducting time not worked for all breaks, including lunch. The client company representative should sign the timesheet at the end of each week. Please take 2 copies and give one to the Nursery and return the other to Connected Recruitment by fax on 0203 397 0998 or e-mail to [info@connectedrecruitment.com](mailto:info@connectedrecruitment.com)

If you have worked at more than one Nursery in any one week you will need to complete a different timesheet for each Nursery.

Please keep the original for your records.

Note to client: please check and confirm the hours worked. By signing this document, you are confirming that you are authorised to sign and confirm the hours on this timesheet and that you acknowledge and agree to Connected Recruitment's terms of business.

	Date	Start Time	Finish Time	Less Breaks	Total
Mon					
Tues					
Wed					
Thurs					
Friday					
Total hours					

Nursery signature:

Please print name:

Position:

Date: